



SMARTER THAN THE AVERAGE GUIDE

HBR Guide to

Making Every Meeting Matter

Craft a clear agenda
Tame troublemakers
Follow through



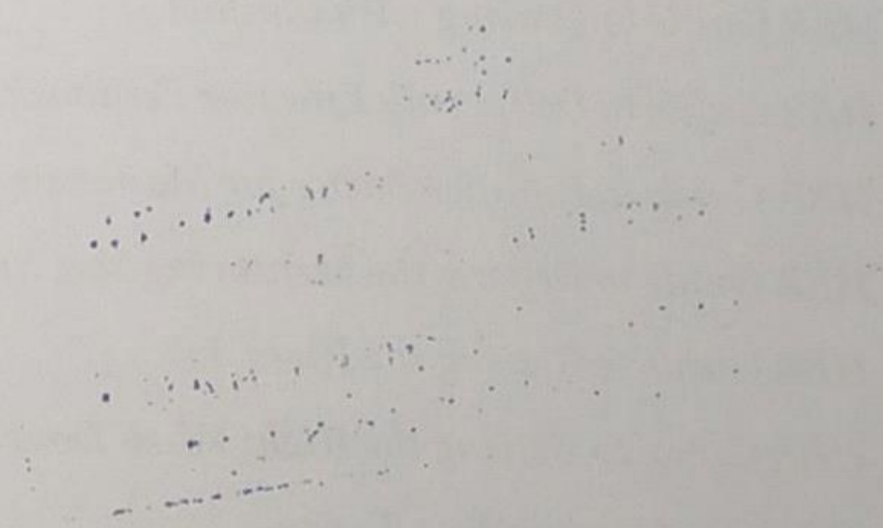
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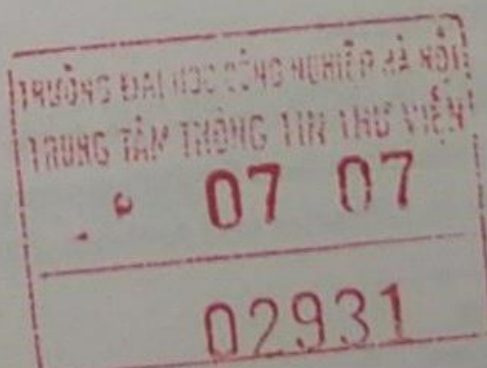
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Printed in the United States of America

10 9 8 7 6 5 4 3 2 1

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The web addresses referenced in this book were live and correct at the time of the book's publication but may be subject to change.

Library of Congress Cataloging-in-Publication Data

Title: HBR guide to making every meeting matter.

Other titles: Harvard business review guides.

Description: Boston, Massachusetts : Harvard Business Review Press, [2016] |

Series: Harvard Business Review guides

Identifiers: LCCN 2016025614 | ISBN 9781633692176 (pbk.)

Subjects: LCSH: Business meetings—Handbooks, manuals, etc. | Business meetings—Planning—Handbooks, manuals, etc.

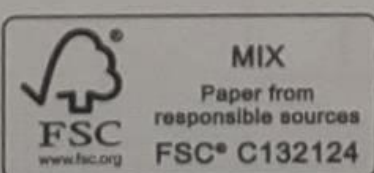
Classification: LCC HF5734.5 .H397 2016 | DDC 658.4/56—dc23

LC record available at <https://lcn.loc.gov/2016025614>

ISBN: 9781633692176

eISBN: 9781633692183

The paper used in this publication meets the requirements of the American National Standard for Permanence of Paper for Publications and Documents in Libraries and Archives Z39.48-1992.



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